

OFFICE OF THE CHIEF EDUCATION OFFICER UDHAMPUR

Sub: Hiring of Cluster Resource Coordinator for Teaching Support for the Academic Session 2025-2026.
Ref: Notice No. 233- DSEJ of 2025 Dated: 11-07-2025

Whereas, applications were invited from eligible candidates for Hiring of **Cluster Resource Coordinators for teaching support in Government High and Higher Secondary Schools of Jammu Division** for the Academic Session 2025-26 (till 31st March 2026) vide Notice No. 233 -DSEJ of 2025 dated: 11-07-2025.

Whereas, the applications received from the candidates were scrutinized and subject-wise merit lists were published for the information of concerned and inviting objections, if any and;

Whereas, after consideration of the objections so received, revised merit lists were drawn, and;

Whereas after holding Counselling with the candidates based on merit-cum-preference, the following candidates are hereby Hired Temporarily on need basis as Cluster Resource Coordinator in subject **English** in the institutions mentioned against each:

S.No.	Name of the applicant	Parentage	Qualification	Subject	Name of the Institution	District
1	Divya Kumari	Rajesh Kumar Singh	PG	English	Govt. HSS Mounгри	Udhampur
2	Seemrin Devi	Mohan Lal	PG	English	Govt. HSS Basantgarh	Udhampur

The date of joining shall be considered as per joining report of the candidate duly endorsed by the concerned Principal. The Hiring of need basis Cluster Resource Coordinator is purely on temporary basis and subject to the following terms and conditions:

Terms and Conditions

1. Submission of affidavit duly attested by the 1st Class Judicial Magistrate as per prescribed format.
2. Satisfactory Character and Antecedents Report from CID.
3. Verification of the following documents in terms of their authenticity and genuineness.
 - a. Domicile Certificate.
 - b. Degree/Marks Certificates.
 - c. Experience Certificate in relevant subject at HS/ HSS Level, if any
 - d. M.Phil/Ph.D Degree Certificate, if any.

- e. Conversion Certificate (from CGPA to percentage from concerned University)
- f. PG final mark sheet
4. The selected candidate should not be working on temporary/ permanent basis (Online/Offline) in any Government/ Semi-Government Department in Jammu/Kashmir Division or anywhere else in the Country and neither is in receipt of any scholarship or any other type of financial support leading to the award of any degree/diploma etc. Further, the candidate is not engaged on Academic Arrangement anywhere else.
5. The candidates should join within a period of 03 days, failing which next candidate in order of merit shall be considered for hiring.
6. In the event of any error/ mistake in the calculation of merit/ points based on the criteria, the hiring shall be subject to cancellation without any notice to the candidates.
7. The Government reserves the right to dehire the services of any candidate without any notice.

Appointing Authority

by CEO.
31/07
31.07.25
Chief Education Officer
Udhampur

No. CEOU/E-1/26202-07

Dated:- 31-07-2025

Copy to the:

1. Principal Secretary to the Govt. School Education Department, Civil Secretariat, Srinagar, UT of J&K for kind information.
 2. Director School Education, Jammu for kind information.
 3. Project Director, SAMAGRA Shiksha, UT J&K for kind information.
 4. Joint Director concerned, School Education Department for kind information.
 5. Concerned Principal for information and n/a
 6. Concerned candidates with the directions to produce the self-attested copies of documents/ certificates which are uploaded at the time of applying. Failure in providing these documents will result in cancellation of his/her candidature for the post without any notice.
- Office record