

*Smt. Sagun Shri.*  
*to note at meeting prepared*

**Government of Jammu & Kashmir**  
**OFFICE OF THE CHIEF HORTICULTURE OFFICER, UDHAMPUR**

Minutes of the meeting held under the chairmanship of Sh. Ashok Kumar, KAS Addl. District Development Commissioner Udhampur on 13-11-2019 for holding of District Level Fruit Show cum Kissan Mela at Latti.

A meeting was held under the chairmanship of Sh. Ashok Kumar, KAS Addl. District Development Commissioner Udhampur in the conference Hall (DC Office Complex) Udhampur on 13-11-2019 for holding of District Level Fruit Show cum Kissan Mela on 03-12-2019 at Latti. After threadbare discussion and deliberations. The following decisions were taken.

S. No.	Issues discussed	Decision	Action By
1	Venue	Tehsil Headquarter, Latti	All concerned district/ sectoral officers
2	Timing	10:00 AM – 4:00 PM	All concerned district/ sectoral officers
3	Security arrangement	SSP Udhampur shall ensure security/ traffic arrangement at the venue of Kissan Mela.	SSP Udhampur
4	Installation of stalls	Horticulture department will provide space for installation of following departmental stalls at venue in <b>District Level Fruit Show-cum-Kissan Mela</b> 1. Health & Medical Edu 2. RSETI 3. Education 4. Agriculture 5. Horticulture 6. Animal Husbandry 7. Sheep Husbandry 8. Sericulture 9. Indian System of Medicines (ISM). 10. JKB 11. Krishi Vigyan Kendra (KVK) 12. NABARD 13. Planning & Marketing Horticulture 14. Floriculture 15. (UMEED) 16. RDD	Chief Horticulture Officer/ Chief Med Off/ LDM/ Chief Edu. Officer/ Chief Agriculture Officer/ Chief Animal Husbandry Officer/ Distt. Sheep Husbandry/ Dy. Dir. Sericulture/ ADMO ISM/ Custer Head JKB/ Scientist KVK/ DDM NABARD/ AMO Plg & Marketing Horticulture/ AFO Floriculture/ DPM RLM (UMEED)/ BDO Latti Marothi.
5	Medical/ First Aid Facility	CMO shall ensure Ambulance/ Medical/First aid facility at the venue on 3 <sup>rd</sup> December 2019	Chief Medical Officer, Udhampur
6	Drinking Water Facility	Executive Engineer, PHE shall ensure drinking water facility at the venue on 3 <sup>rd</sup> December 2019.	Executive Engineer, PHE Div. Udhampur
7	Un-interrupted Power Supply	Executive Engineer, EM&RE Division Udhampur shall ensure un-interrupted Power Supply at the venue on 3 <sup>rd</sup> December 2019.	Executive Engineer, EM&RE Division Udhampur
8	Media Coverage	District Information Officer, Udhampur shall invite Print/ Electronic media to cover the programme.	District Information Officer, Udhampur

At the end of the meeting, it was impressed upon all district officers to implement the decision/ instructions on ground in letter & spirit to make the event successful.

Meeting ended with vote of thanks.

No. - CHOU/ Dev/ 2019-20/2886-2910

Dated: 19-11-2019

Sd/-  
**(Ashok Kumar), KAS**  
Addl. Distt Dev. Commissioner  
Udhampur

**Copy for inf. to the:**

1. District Development Commissioner, Udhampur.
2. Director Horticulture, Talab Tilloo Jammu.
3. Sr. Superintendent of Police, Udhampur.
4. Programme Officer ICDS, Udhampur.
5. Additional Deputy Commissioner, Udhampur.

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OFFICE OF THE CHIEF EDUCATION OFFICER UDHAMPUR

No. CEOU/Cu/ 37208-16

Dated:- 22-11-2019

Copy of the above forwarded to the Principal Govt. Hr. Sec. School Latti/Jakhed/Headmaster HS Latti Gharat/Chapper/Parla Chapper/Sira/Marothi /Zonal Education Officer Dudu (MS Pouna/MS Boys Latti and MS Girls Latti) for information with the direction to prepare the cultural items, Model/Objects based on local Traditional art for the above mentioned event.

*Prasanna*  
Cul. cell

Chief Education Officer  
Udhampur

22.11.19